

## Bath & North East Somerset Council

MEETING:	<b>Communities, Transport &amp; Environment, Policy Development &amp; Scrutiny Panel</b>
MEETING DATE:	<b>14<sup>th</sup> September 2015</b>
TITLE:	<b>Draft Terms of reference: The potential for a Bus Quality Contract Scheme in Bath &amp; North East Somerset Council Task and Finish group</b>
WARD:	All wards
<b>AN OPEN PUBLIC ITEM</b>	
<b>List of attachments to this report:</b>	
1. <b>Draft terms of reference for the potential for a Bus Quality Contract Scheme in Bath &amp; North East Somerset Council (Task and finish Group)</b>	

### 1 THE ISSUE

- 1.1 At the Council meeting on 15<sup>th</sup> January 2015 on a motion proposed by the Labour Group it was resolved that the then Planning, Transport and Environment Policy Development & Scrutiny Panel undertake further work into the potential, including advantages and disadvantages as well as cost implications and any financial risk to the Council, of a QCS in B&NES with a report back to Council.
- 1.2 After the general Elections in May 2015 the newly formed Communities Transport & Environment Panel at their first public Panel meeting on the 13<sup>th</sup> July 2015 received an update on the new Government Bill on Buses. At this meeting Cllr Bull proposed that the Panel defer consideration of the new Buses Bill until the details become clearer and proposed a Task and Finish group to look at the potential for a Quality Contract Scheme for Buses

### 2 RECOMMENDATION

The Communities Transport & Environment PDS Panel are asked to:-

- 2.1 Consider and approve the draft terms of reference for the Task and Finish Group work and make any further comments on the terms of reference at its draft stage
- 2.2 Agree to undertake the review within the timescales set out in the terms of reference.
- 2.3 Formally agree to the nomination of the following Members (*Cllr Bull, Cllr Simmons, Cllr Butters, Cllr Carr*) to form a Task and Finish Group who will lead on co-ordinating the Task and Finish group's activities

### 3 RESOURCE IMPLICATIONS (FINANCE, PROPERTY, PEOPLE)

- 3.1 The Task & Finish Group work must be completed within the resources available to the Communities Transport & Environment Panel and any proposals put forward by the group would require a budget impact analysis.

### 4 STATUTORY CONSIDERATIONS AND BASIS FOR PROPOSAL

- 4.1 Equalities issues were considered by the Panel as part of their work in formulating the scope of this proposed investigation and further equalities work would be undertaken during the course of consultation and formulation of the final recommendations.
- 4.2 No sustainability or natural environment considerations at this initial stage.

### 5 THE REPORT

- 5.1 The full details for this review are contained in the draft Terms of Reference attached at Appendix 1.

### 6 RATIONALE

- 6.1 A task & finish group is a small scale investigation into an issue, with the emphasis on gathering existing information rather than completing extensive new research. Officers may be asked to contribute towards the steering group, provide information, give a briefing and attend panel meetings. The final report for this review would be brought to a public PDS panel meeting.

### 7 OTHER OPTIONS CONSIDERED

- 7.1 None

### 8 CONSULTATION

- 8.1 *Ward Councillors; Cabinet Member; Parish Councils; Town Councils; Policy Development and Scrutiny Panels; Staff; Other B&NES Services; Service Users; Local Residents; Community Interest Groups; Stakeholders/Partners; Other Public Sector Bodies; Section 151 Finance Officer; Chief Executive; Monitoring Officer*

### 9 RISK MANAGEMENT

- 9.1 A risk assessment related to the issue and recommendations has been undertaken, in compliance with the Council's decision making risk management guidance.

<b>Contact person</b>	<i>Emma Bagley Telephone 01225 396410</i>
<b>Background papers</b>	<ol style="list-style-type: none"><li><i>1. CTE Panel meeting 13<sup>th</sup> July 2015, (Agenda Item 9) Quality Contract Scheme for Buses ( Minutes of request)</i></li><li><i>2. Full Council meeting Minutes 15<sup>th</sup> January 2015 ( Agenda Item 61)</i></li></ol>
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